

PSA 2 AREA AGENCY ON AGING JOB DESCRIPTION – ADVISORY COUNCIL MEMBER

Definition:

The mission of the Advisory Council of the PSA 2 Area Agency on Aging (PSA 2 AAA) is to be the “grassroots voice” of our older adults and adults with functional impairment within the PSA 2 AAA. The Advisory Council is composed of four representatives from each of the five counties served. The majority of Advisory Council membership is aged 60+, has leadership experience, and represents the populations in which we serve. Members of the Advisory Council reflect the socioeconomic diversity of the Planning and Service Area and is comprised of senior service providers, persons with disabilities, veterans, and others with specific professional knowledge of the aging and adult population.

The members bring to the Advisory Council a voice from their own experience to benefit our “targeted populations” which include minorities, low-income, aged 75+, and functionally impaired. The relationship between the Advisory Council and the PSA 2 AAA Executive Director provides a grounding “link” which connects the needs of our populations to the Area Agency.

Examples of Duties:

The member participates on a twenty person Advisory Council to the PSA 2 AAA which offers advice to its Governing Board and the Area Agency on Aging staff. The Advisory Council works closely with the staff of the Area Agency and acts as the principal advocate on behalf of older adults within the Planning and Service Area. Further, the member provides advice and consultation on issues affecting the provision of services provided locally to older individuals.

In accordance with Article II, Section 2.02 of the PSA 2 AAA Advisory Council By-Laws, “the Council shall annually prepare a report that gives its recommendations to improve the lives of older persons, and a summary of its activities for the previous year. In addition, the Council shall assist in the preparation, presentation, and administration of the Area Plan.”

The PSA 2 AAA Advisory Council meetings are held regularly in Burney, California.

Distinguishing Characteristics/Qualifications:

Advisory Council Members must possess the following characteristics/qualifications:

- 1 Familiarity and sincere interest in aging and adult issues.
- 1 Dedication of a minimum of twelve (12) hours per month on Advisory Council business.
- 1 Ability to actively serve on committees.
- 1 Ability to travel and attend meetings (mileage reimbursed).

PSA 2 AREA AGENCY ON AGING ADVISORY COUNCIL PROFILE / APPLICATION

NAME _____ TELEPHONE _____(w/h)

ADDRESS _____ CITY & ZIP _____

EMAIL _____ FAX NUMBER _____

1. Briefly summarize your involvement in senior activities (Community involvement, Senior Organizations, Community Activities or memberships, etc.).

2. List other specialized education and/or experience with which you have been involved which would contribute to this organization.

3. Additional comments:

Applicants Signature: _____

Date: _____

Feel free to attach additional pages.

DEMOGRAPHIC PROFILE

Name: _____

In an effort to meet Federal and State Regulations, please complete this questionnaire which helps to capture and identify the Advisory Council's diverse membership. Your voluntary response is greatly appreciated.

Please check any of the following classifications which apply to you:

AGE:

- Under 60
- 60+
- 75+

RACE/ETHNIC COMPOSITION:

- White
- Hispanic
- Black
- Asian/Pacific Islander
- Native American/Alaskan/Native
- Other

OTHER REPRESENTATION:

- Disabled Representative
- Persons with Leadership Experience
in the Private and Voluntary Sectors
- Low Income Representative
- Health Care Provider Representative
- Local Elected Officials
- Supportive Services Provider
Representative

Signature: _____

Date: _____