



USE PERMIT SIGN SUPPLEMENT
DEPARTMENT OF PLANNING AND BUILDING SERVICES
707 Nevada Street, Suite 5 • Susanville, CA 96130-3912
(530) 251-8269 • (530) 251-8373 (fax)
www.co.lassen.ca.us

FILE NO. _____

Form must be typed or printed clearly in black or blue ink. This supplement consists of one page.
Please complete the following application supplement and attach to the Use Permit Application. Answer all questions that are related to the proposed use.

1. Existing use of property: _____

2. Is the proposed sign: ☐ Appurtenant (On-site) ☐ Non-Appurtenant (Off-site)

3. Height of sign face: _____ Width of sign face: _____

4. Total area of sign: _____ (sq. ft)

5. Total height of sign (ground to top): _____

6. Setbacks: From front property line: _____ From side property line: _____

7. Will the sign be double-sided: ☐ Yes ☐ No

8. Text of first side to read: _____

Color of background: _____ Color of lettering: _____

If double sided, text of second side to read: _____

Color of background: _____ Color of lettering: _____

9. Will the sign be illuminated: ☐ Yes ☐ No If yes, Type: _____

10. Additional description (if any): _____

11. Please attach a detailed plot plan, drawn to scale, showing proposed location of the proposed sign.

12. Attach an exact scaled example of the proposed sign.



USE PERMIT PROCESS SIGN EXAMPLE

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