

**COUNTY OF LASSEN  
SUSANVILLE, CALIFORNIA**

**SINGLE AUDIT REPORT**

**FOR THE YEAR ENDED  
JUNE 30, 2018**

COUNTY OF LASSEN  
SINGLE AUDIT REPORT

FOR THE YEAR ENDED JUNE 30, 2018

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Supervisors  
of the County of Lassen  
Susanville, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the County of Lassen (the "County"), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated March 29, 2018.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the County's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal controls that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Price Pange & Company*

Clovis, California  
March 29, 2019



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR  
EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Supervisors  
of the County of Lassen  
Susanville, California

**Report on Compliance for Each Major Federal Program**

We have audited the County of Lassen, California's (the "County") compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of the County's major federal programs for the year ended June 30, 2018. The County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

**Opinion on Each Major Federal Program**

In our opinion, the County of Lassen, California, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

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## Report on Internal Control Over Compliance

Management of the County of Lassen, California, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

## Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the County of Lassen, California, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the County's basic financial statements. We issued our report thereon dated March 29, 2018, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards and supplemental Schedule of the California Emergency Management Agency Grant Expenditures are presented for purposes of additional analysis as required by the Uniform Guidance and the California Emergency Management Agency, and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditure of Federal Awards and supplemental Schedule of the California Emergency Management Agency Grant Expenditures are fairly stated in all material respects in relation to the basic financial statements as a whole.

*Price Pange & Company*

Clovis, California  
March 29, 2019

**COUNTY OF LASSEN**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2018**

Federal Grantor/Pass Through Grantor/Program or Cluster Title	Federal CFDA Number	Contract/ Pass-Through Entity Identifying Number	Passed through to Subrecipients	Federal Expenditures 2018
<b>U.S. Department of Agriculture</b>				
Passed through the State Controller's Office:				
Forest Service Schools and Roads Cluster:				
Schools and Roads - Grants to Counties (Title III)	10.666	N/A	\$ -	\$ 655,746
Total U.S. Department of Agriculture			-	655,746
<b>U.S. Department of Housing and Urban Development</b>				
Passed through the State Department of Housing and Community Development:				
Community Development Block Grant/State's Program	14.228	N/A	-	961,990
Total U.S. Department of Housing and Urban Development			-	961,990
<b>U.S. Department of the Interior</b>				
Direct Programs:				
Recreation Resource Management	15.225	N/A	-	43,252
Payment in Lieu of Taxes	15.226	N/A	-	2,628,300
Distribution of Receipts to State and Local Government	15.227	N/A	-	7,748
Total U.S. Department of Interior			-	2,679,300
<b>U.S. Department of Justice</b>				
Passed through the California Emergency Management Agency:				
Lassen County Victim Witness	16.807	VW16240180	-	119,339
Child Advocacy Center	16.575	KC17010180	-	3,963
Direct Programs:				
JAG Program:				
Edward Byrne Memorial Justice Assistance Grant Program	16.738	BSCC634-17	-	111,612
Total JAG Program			-	111,612
Total U.S. Department of Justice			-	234,914
<b>U.S. Department of Transportation</b>				
Highway Planning and Construction Cluster				
Direct Programs:				
Federal Exchange Agreement	20.205	N/A	-	1,103,083
Total U.S. Department of Transportation			-	1,103,083
<b>U.S. Department of Health and Human Services</b>				
Passed through the State Department of Social Services:				
Promoting Safe and Stable Families	93.556	N/A	-	15,873
TANF Cluster:				
Temporary Assistance for Needy Families	93.558	N/A	-	1,324,655
Stephanie Tubbs Jones Child Welfare Services Program	93.645	N/A	-	108,331
Foster Care - Title IV-E	93.658	N/A	-	458,590
Adoption Assistance	93.659	N/A	-	10,403
Social Services Block Grant	93.667	N/A	-	35,007
Chafee Foster Care Independence Program	93.674	N/A	-	58,459

See Notes to the Schedule of Expenditures of Federal Awards.

COUNTY OF LASSEN

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2018

Federal Grantor/Pass Through Grantor/Program or Cluster Title	Federal CFDA Number	Contract/ Pass-Through Entity Identifying Number	Passed through to Subrecipients	Federal Expenditures 2018
<b>U.S. Department of Health and Human Services (Continued)</b>				
Passed through the Department of Child Support Enforcement: Child Support Enforcement	93.563	N/A	-	558,320
Passed through State Department of Health Care Services: Center for Disease Control and Prevention Investigations and Technical Assistance	93.283	N/A	-	48,628
Medicaid Cluster: Medical Assistance Program	93.778	N/A	-	799,521
Passed through the State Department of Public Health:				
Public Health Emergency Preparedness	93.069	N/A	-	112,597
Childhood Lead Poisoning Prevention	93.197	N/A	-	13,079
Immunization Grant	93.268	N/A	-	37,760
Children's Health Insurance Program	93.767	N/A	-	130,904
National Bioterrorism Hospital Preparedness Program	93.889	N/A	-	90,273
HIV Prevention Activities-Health Department Based	93.940	N/A	-	3,148
Maternal and Child Health Services Block Grant to the States	93.994	N/A	-	265,636
SNAP Cluster Supplemental Nutrition Assistance Program	10.551	N/A	-	79,129
Passed through the State Department of Mental Health: Block Grants for Community Mental Health Services	93.958	07-771180-0100	201,539	201,539
Passed through the State Department of Alcohol and Drug Abuse Programs: Block Grants for Prevention and Treatment of Substance Abuse (SAPT)	93.959	N/A	-	475,004
Total U.S. Department of Health and Human Services			201,539	4,826,856
<b>U.S. Department of Homeland Security</b>				
Passed through the California Emergency Management Agency:				
Homeland Security - CalEMA	97.067	CalEMA 035-00000	-	105,894
Emergency Management Performance Grant (OES)	97.042	CalEMA 035-00000	-	131,284
FEMA 4308-CR-CA	97.036	N/A	-	501,019
Total U.S. Department of Homeland Security			-	738,197
Total Federal Awards Expenditures, Excluding Loans			201,539	11,200,086
Total Expenditures of Federal Awards			\$ 201,539	\$ 11,200,086

See Notes to the Schedule of Expenditures of Federal Awards.



COUNTY OF LASSEN

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2018

**A. Reporting Entity**

The financial reporting entity, as defined by the Government Accounting Standards Board ("GASB"), consists of the primary government, which is the County of Lassen, California (the County), organizations for which the primary government is financially accountable, and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

**B. Basis of Accounting**

Funds received under the various grant programs have been recorded within various funds of the County. The County utilizes the modified accrual basis of accounting for these funds. The accompanying schedule of expenditures of federal awards (the Schedule) is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in the Schedule may differ from amounts presented in, or used in, the presentation of County's basic financial statements.

**C. Schedule of Expenditures of Federal Awards**

The accompanying Schedule presents the activity of all federal financial assistance programs of the County. Federal financial assistance received directly from federal agencies as well as federal financial assistance passed through other agencies is included in the Schedule. The Schedule was prepared only from the accounts of various grant programs and, therefore, does not present the financial position or results of operations of the County.

When the County receives federal awards as a sub-recipient, the pass-through agency generally provides the County with a pass-through number that will be referenced on the SEFA. If the pass-through agency does not generate or provide such a number, the County will denote "N/A" on the SEFA in the absence of a pass-through number.

**D. Indirect Cost Rate**

The County has elected not to use the 10 percent *de minimis* indirect cost rate as allowed under the Uniform Guidance.

COUNTY OF LASSEN

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2018

**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

**Financial Statements**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:  
Material weaknesses identified? \_\_\_\_\_ Yes  X  No  
Significant deficiencies identified that  
are not considered to be material weaknesses? \_\_\_\_\_ Yes  X  None reported

Noncompliance material to financial statements noted? \_\_\_\_\_ Yes  X  No

**Federal Awards**

Internal control over major programs:  
Material weaknesses identified? \_\_\_\_\_ Yes  X  No  
Significant deficiencies identified that  
are not considered to be material weaknesses? \_\_\_\_\_ Yes  X  None reported

Type of auditor's report issued on compliance  
for major programs: Unmodified

Any audit findings disclosed that are required  
to be reported in accordance with 2CFR  
section 200.516(a)? \_\_\_\_\_ Yes  X  No

**Identification of major programs:**

<u>CFDA Number</u>	<u>Name of Federal Program or Cluster</u>
14.228	Community Development Block Grants
93.558	Temporary Assistance for Needy Families

Dollar threshold used to distinguish between Type A  
and Type B programs: \$750,000

Auditee qualified as low-risk auditee?  X  Yes \_\_\_\_\_ No

COUNTY OF LASSEN

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2018

**SECTION II - FINANCIAL STATEMENT FINDINGS**

None reportable.

**SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS**

None reportable.

COUNTY OF LASSEN

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2018

FINANCIAL STATEMENT FINDINGS

Finding 2017-001

**Incomplete Revenue Recognition and Schedule of Expenditures of Federal Awards (Significant Deficiency)**

Condition: The County did not recognize revenue and a related intergovernmental receivable for grant eligible expenditures accrued at year-end. Additionally, the Schedule of Expenditures of Federal Awards (SEFA) was understated as the expenditures described above were not originally included on this schedule.

Criteria: A strong system of internal controls and management review should ensure that accurate and complete all financial information is provided to the Finance Department in a timely manner and the correct basis of accounting.

Cause: The County's Road Department - the recipient of a Federal grant - generates data provided to the Finance Department on the cash basis of accounting. This information is used by the Finance Department to prepare the year end revenue and receivable accrual and the County's SEFA. Accordingly, since the information was provided on the wrong basis of accounting, expenditures that were incurred by the County but not paid until after year-end were omitted from information provided to the Finance Department.

Effect: Revenue and receivables, as well as the County's SEFA, were understated by \$678,865.

Recommendation: We recommend that Road Department personnel prepare all year-end grant expenditure reports on a modified accrual basis of accounting and that the Finance Department review the information provided to ensure that it reconciles to the County's general ledger.

Status: Implemented

FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

None reportable.

**SUPPLEMENTARY SCHEDULE OF  
GRANT EXPENDITURES**

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COUNTY OF LASSEN

**SUMMARY SCHEDULE OF GRANT EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2018**

Program	Expenditures Claimed		Current Year		
	For the Year Ended June 30, 2017	For the Year Ended June 30, 2018	Federal Share	State Share	County Share
<b>VW10180180 - Victim Witness Assistance Program</b>					
Personnel services	\$ 117,912	\$ 127,634	\$ 108,685	\$ 18,949	\$ -
Operating expenses	<u>29,181</u>	<u>31,380</u>	<u>10,654</u>	<u>20,726</u>	<u>-</u>
Total	<u>\$ 147,093</u>	<u>\$ 159,014</u>	<u>\$ 119,339</u>	<u>\$ 39,675</u>	<u>\$ -</u>

See Notes to the Schedule of Expenditures of Federal Awards.