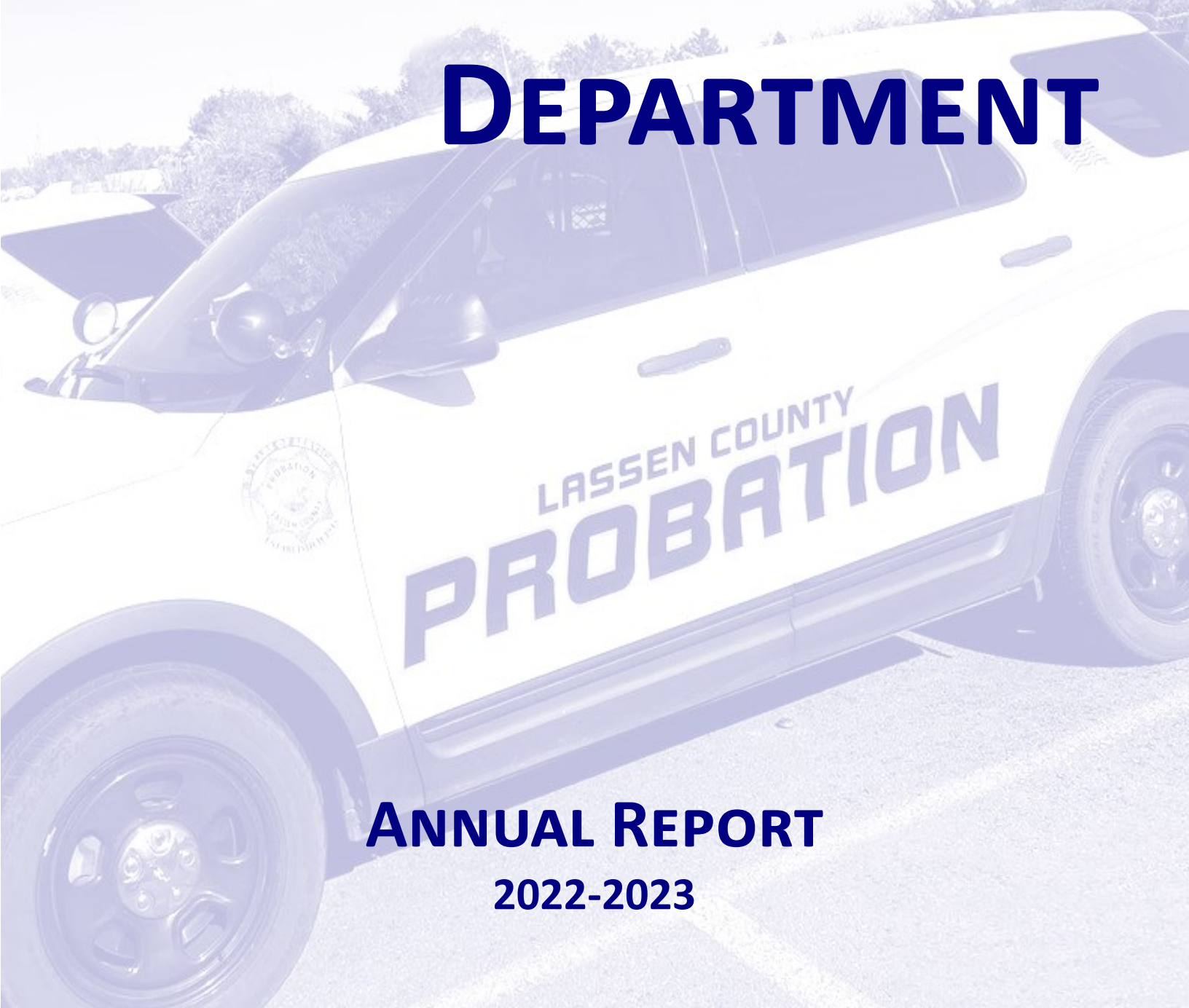




# **LASSEN COUNTY PROBATION DEPARTMENT**



**ANNUAL REPORT  
2022-2023**

## **MISSION STATEMENT**

The Lassen County Probation Department is an integral part of the justice system, providing direct services to the court, community, and offenders.

Our mission is:

- 1) To protect the community;
- 2) To strive to prevent and reduce the frequency, severity, and impact of criminal and delinquent behavior among adults and juveniles who come within the jurisdiction of the Probation Department;
- 3) To enforce court orders;
- 4) To promote responsible behavior in offenders;
- 5) To provide information and recommendations to the courts;
- 6) To provide services to victims.

## **CODE OF ETHICS**

- ◆ Act without prejudice and respect the rights of all persons.
- ◆ Uphold the law with dignity.
- ◆ Be objective in the performance of my duties.
- ◆ Cooperate with fellow workers, other agencies & the public.
- ◆ Protect, as appropriate, confidences entrusted to me in my official capacity.
- ◆ Improve professional standards by continuously enhancing my knowledge & expertise.

# TABLE OF CONTENTS

Mission Statement & Code of Ethics	1
A Year in Review	3
Adult Division	5
Juvenile Division	9
Truancy	13
ILP & FYS	14
Fiscal	15
Officer of the Year	16
Community Events	17
Sponsorships	23
Trainings	24
Goals and Visions	26

# LASSEN COUNTY PROBATION: A YEAR IN REVIEW

The 2022-2023 year was exciting, yet challenging, for Lassen County Probation. Through staff and position changes, new office procedures, and keeping up with new programs, our department has come together again to see another successful year pass.

During the year, the department went through multiple transitions. We saw staff change, as well as some of the positions themselves. Through hours of coverage and support, we finally saw our roster filling up. With the onboarding in process, our department was also in the middle of reworking our office space. Offices and desks were prepared to house the new staff. During these transitions, the senior staff and management worked tirelessly to ensure that our department kept up with the tasks at hand.

As our numbers in the office grew, so did our online presence, we created Twitter and Instagram accounts. Our Facebook page was full of community events, trainings, and frequently asked questions. The department started a monthly data post, helping the public to see the statistics in a better way.

Among the many things that Lassen County Probation shared, one point of pride was our newly marked vehicles. It was great to see our cars get the decals put on by Motor pool. We now have two fully marked vehicles that our officers take out into the field.

While things moved forward with our offices and social media, our Pretrial team was just as busy. Attending many virtual trainings and meetings, even flying to San Diego for their first in-person conference since the implementation of the program. Pretrial has become a successful program in our county through the cooperation of multiple departments including Probation, the District Attorney, Lassen County Superior Courts, and the Adult Detention Facility.

Our in house program, VIBE, has seen itself grow under the care of the new Program Services Manager. The program is now able to assist in more focused support. Working hand in hand with the officers, the Program Services Manager provides client support in referrals to services, employment searches, filling out applications, and guided support through our weekly classes and skills presentations.

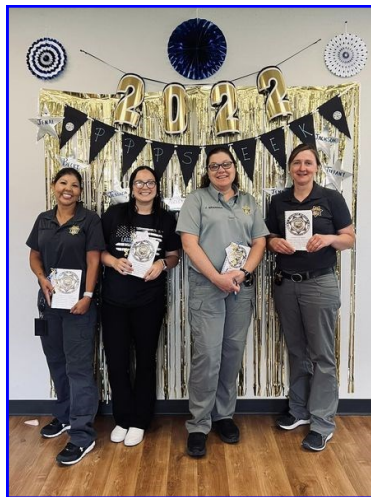
Lassen County Probation has also been working towards ensuring that staff are able to maintain a healthy lifestyle and reduce stress. Between online seminars focused on handling stressful situations and what our department has coined “wellness walks”, we are encouraging staff to take their physical and mental health seriously to keep a safe and balanced workplace.



## 2023 Spotlight!

Lassen County Probation works hard to ensure that we are up to date on the latest policies and practices to ensure a safer community and the best support for our clients. No one embodies that drive more than Chief Branning.

Chief Branning strives to find better ways to serve the public and probation as a whole. With that initiative and passion, she was sworn in as the 2023 President of the Chief Probation Officers of California. She is the first Lassen County Chief Probation Officer to serve as the CPOC President.



During the third week of July each year, Pretrial, Probation, and Parole Supervision (PPPS) Week is observed. It is a week to thank the probation staff who work tirelessly to protect the community, provide services to supervised parties, and reduce the impact of criminal behavior. The Lassen County Probation Department takes this week to show their staff how much they are appreciated.

## ADULT DIVISION

As 2022 ended and 2023 began, the community was back in full “Go” mode and life was finally normal again. Our department began participating in community events and sharing the pictures on Facebook. We increased our postings to Facebook to allow the community members to see how we interact and support the community. Further, we began to publish statistical data in an attempt to allow the public to be informed of the safety and preventative measures being made through our daily duties to increase public safety.

We continued with regular check-ins and the task of enhancing supervision, through community outreach and referrals for services with their assessment and case plan as a guide. In addition, we revamped our VIBE program with the assistance of our new Program Manager, which has been a tremendous success so far. We have watched clients obtain employment, housing and maintain services with partner agencies. The department has continued to increase home contacts and compliance checks. Lastly, we have committed to extraditing those who have absconded by creating a process of extradition from any state.

We continue to case plan and conduct case conferencing with the assistance of the Program Manager in order to produce meaningful case plans with goals that are obtainable and creates a team platform in order for successful completion of probation.

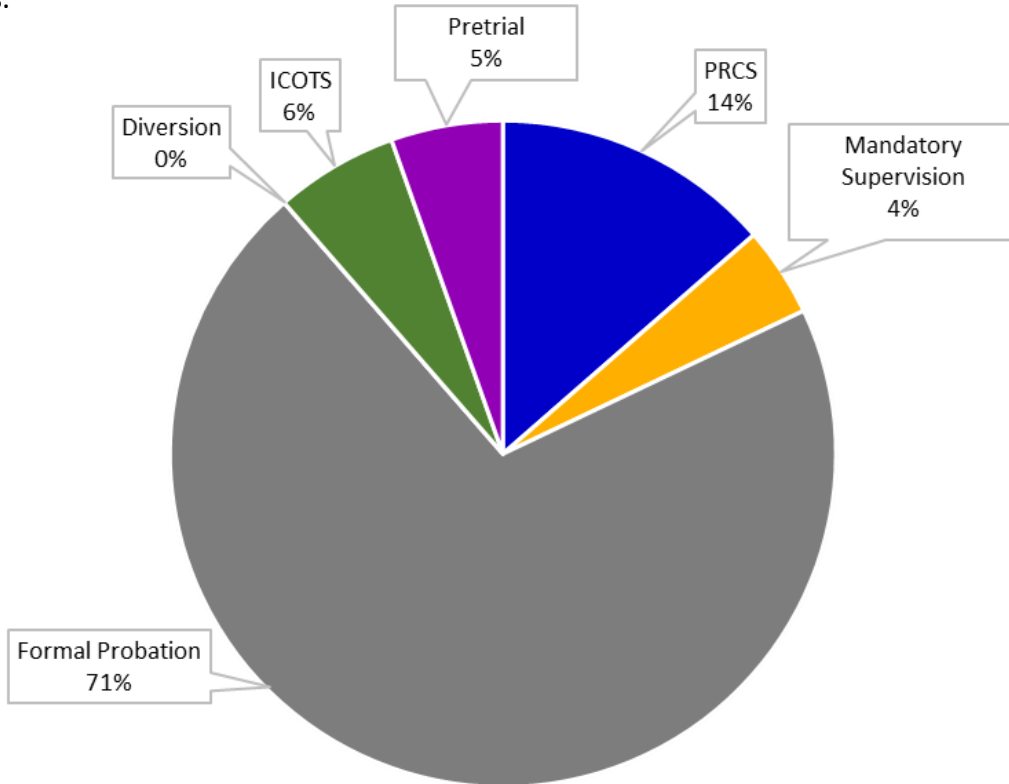
We have implemented an efficient running Pretrial diversion program. With the partnership of the Lassen Superior Court, we have been able to make a smooth transition from custody to Pretrial supervision through electronic filings and collaboration between the Court, probation, defense counsel and the District Attorney’s Office.

Our department has slowly increased staffing and has continued being able to maintain business and meet our deadlines as required by statutes. Lassen County Probation prides itself on having a team-oriented mindset, utilizing the resources we have or creating processes, which promotes consistent quality and productivity. We have continued to utilize Indeed job postings, which has proven to attract qualified candidates.

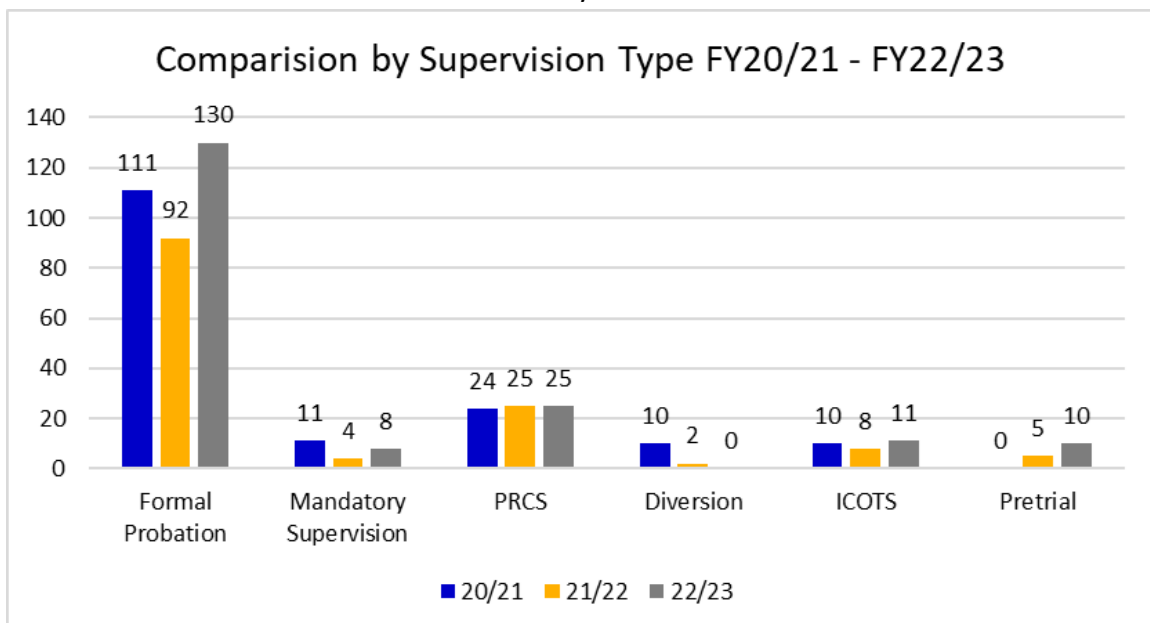
Finally, we have resumed our Investigator meetings with other law enforcement agencies, which has allowed collaborative work to ensure each of our agencies, are promoting public safety and assisting in closing cases and or supporting with resources.

## ADULT STATISTICS

At the end of FY 22/23, there were a total of 184 adults on active supervision in Lassen County. 100 adults supervised on formal probation, 25 on Post Release Community Supervision, 0 on Diversion, 11 on ICOTS, 8 on Mandatory Supervision, and 11 on Pretrial Services.

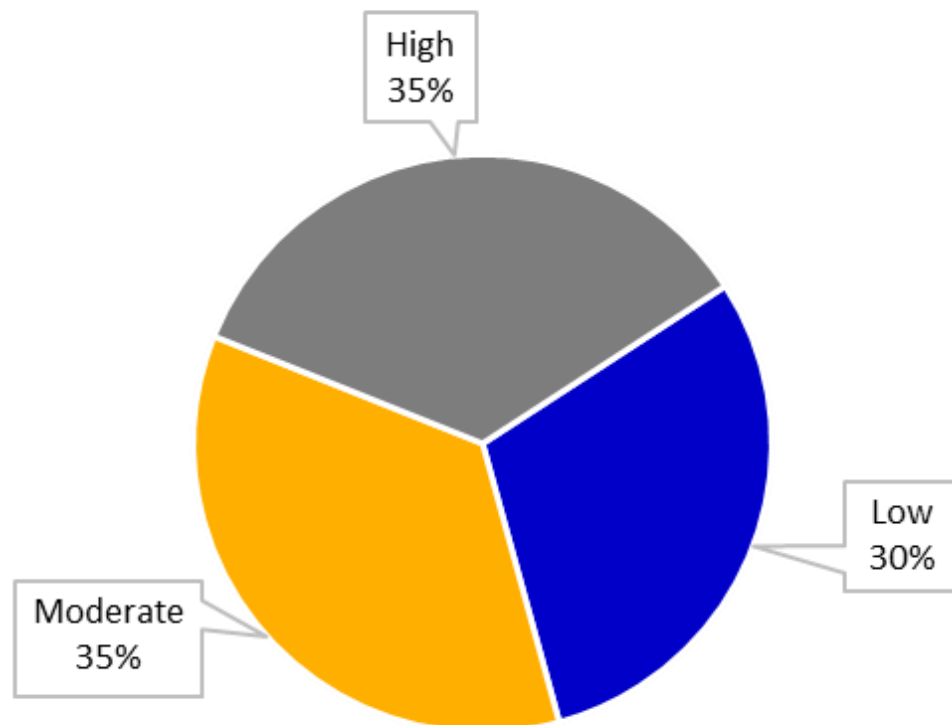


The following chart represents the supervision types at the end of the year over the last three fiscal years.

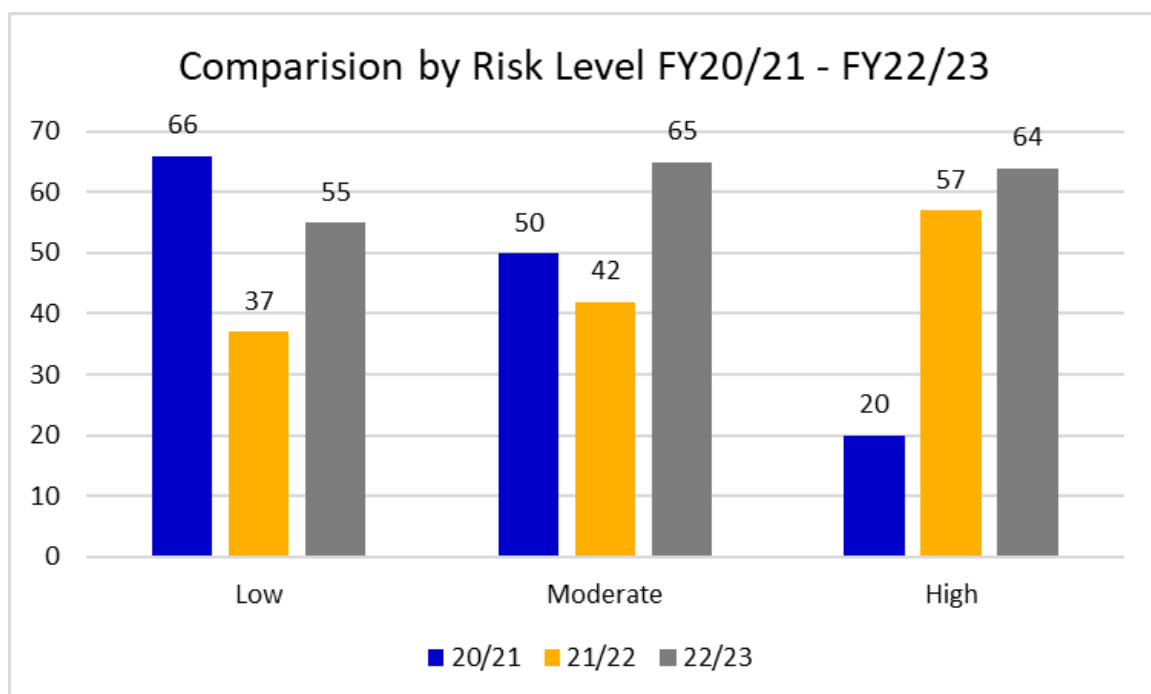


## ADULT STATISTICS

Of the 184 adults on active supervision at the end of the 22/23 year, 64 were assessed as high risk, 65 as moderate and 55 as low risk.

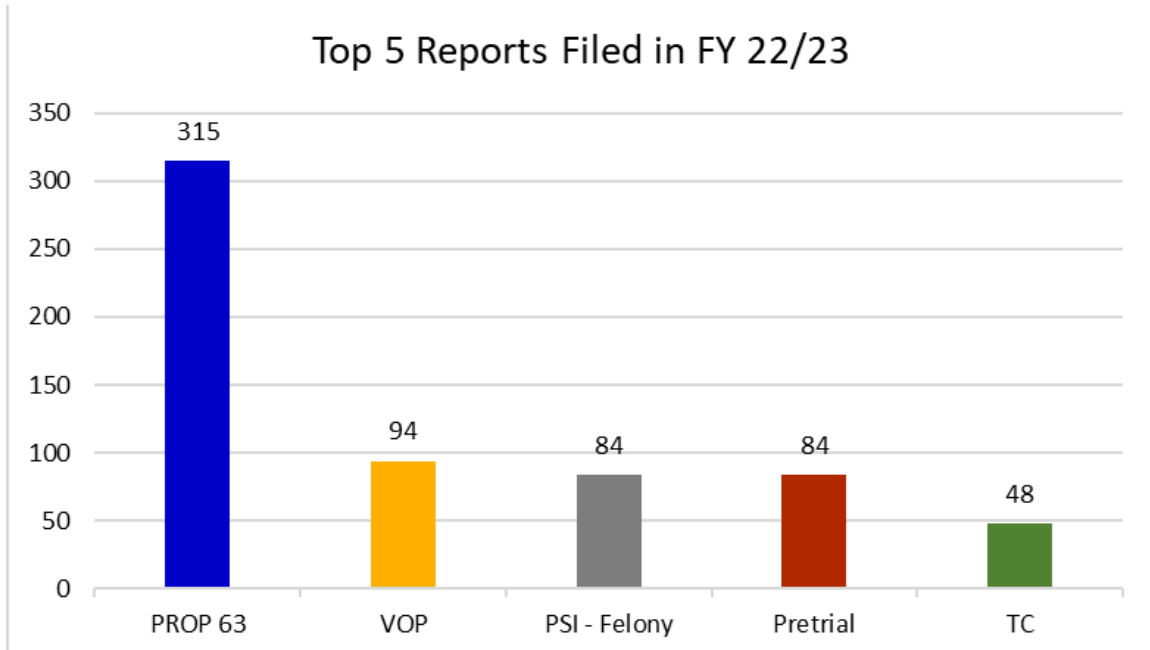


The following chart represents the risk levels at the end of the year over the last three fiscal years.

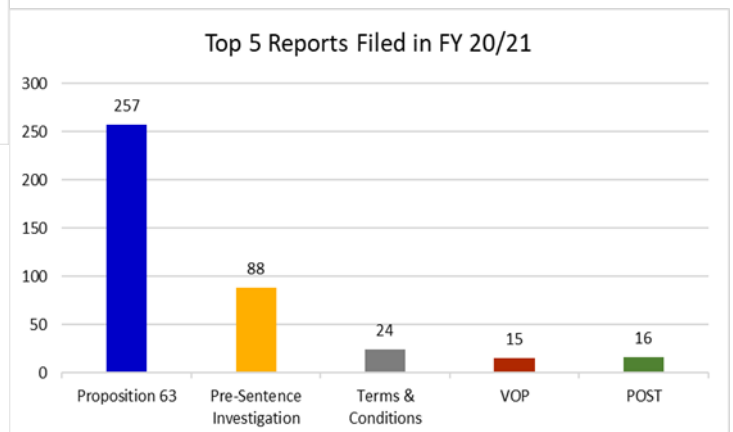
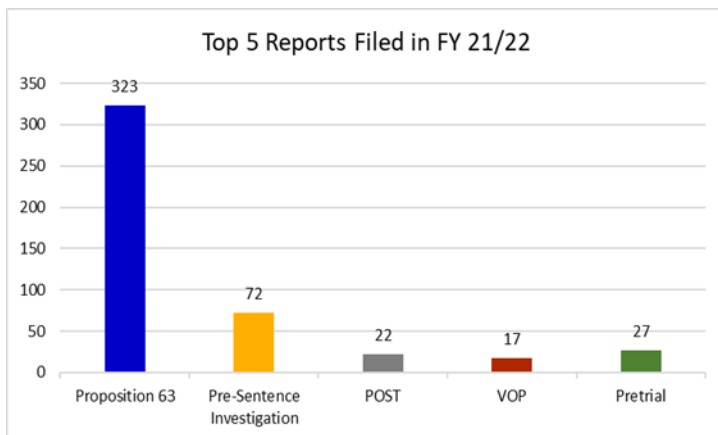


## REPORT STATISTICS

A large part of the workload in the Adult Division of the Lassen County Probation Department is report writing. The Adult Division receives referrals from the court for a variety of reports. In FY 22/23, the Adult Division filed 723 court reports. The highest being Proposition 63 Reports at 315 reports filed. The top 5 reports filed by Lassen County Probation in FY 22/23 are represented in the chart below.



The following charts represent the top 5 reports filed in FY 20/21 and FY 21/22.





## JUVENILE DIVISION

The Juvenile Division has been diligently working over the past year to finalize the County Self-Assessment in collaboration with Child and Family Services (CFS). Pandemic challenges continued to be obstacles for hosting stakeholder and focus groups in person. The majority of the work for this project was completed virtually as a hybrid model. We received communication from California Department of Social Services on June 1, 2023, approving the Self-Assessment report, concurring with the county's prioritization of activities. Probation and CFS will now begin to complete the System Improvement Plan.

The closure of the Department of Juvenile Justice was still a trending topic over the past year with many changes to legislation and county processes. The Department collaborated with community partners and is excited to share a contract was entered into with Lassen Intervention to specifically focus on youth adjudicated for 707 (b) offenses of the Welfare and Institutions Code. The Stronger Families Program is designed to reduce criminally sophisticated behavior, provide evidence-based services and reduce recidivism upon re-entry from secure detention. The program focuses on emotion management, anger management, parenting, codependency, peer and family mentoring and whole family health and restoration. All of the services provided are designed to prevent youth from going further into the juvenile justice system, provide intensive re-entry services and reduce incarceration. The Probation Department has seen great success with the youth and families that have been referred and completed the program.

The juvenile division has on-boarded several new staff to fill vacancies of Probation Assistant and Deputy Probation Officer. The Probation Assistants will work in several areas of the juvenile division to include Truancy, Foster Youth Services and the Independent Living Program. The Deputy Probation Officer position will supervise the current caseload, provide court coverage, manage placements and collaborate with agencies to assist with rehabilitation of youth and families.

Two new emerging focus areas for the juvenile division will be Flexible Family Supports, which will provide funding to assist with cost to facilitate enrichment activities to stabilize youth placement and enhance the overall well-being of the child.

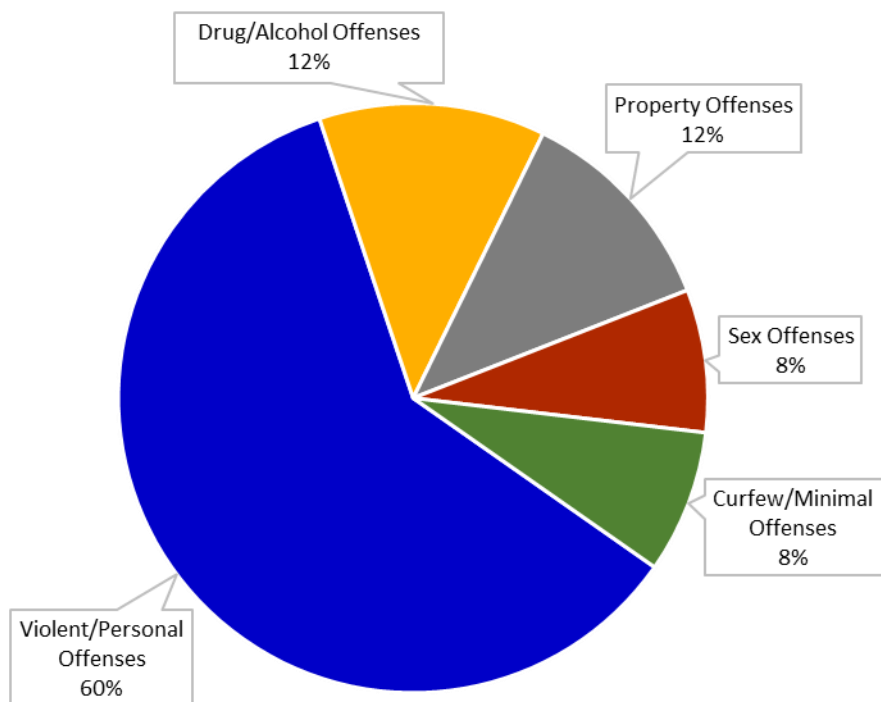
The second is the Family First Prevention Services Program. This program will create a prevention services program and Probation is the Lead Agency. Lassen County has opted in and will be required to submit a Comprehensive Prevention Plan (CPP). This will include representation from, behavioral health, Office of Education, community-based service providers, family resource centers, local Child Abuse Prevention Council and those with lived experience.

As we begin planning for the upcoming year, the juvenile division will be ramping up to provide Truancy services as schools start back in August. Additionally the Foster Youth Services and Independent Living Program will also be in full swing. The Juvenile Division works hard to ensure we focus on prevention for the youth of our community. Collaboration with Criminal Justice Partners and Community Agencies is key to the success of our youth and future generation.

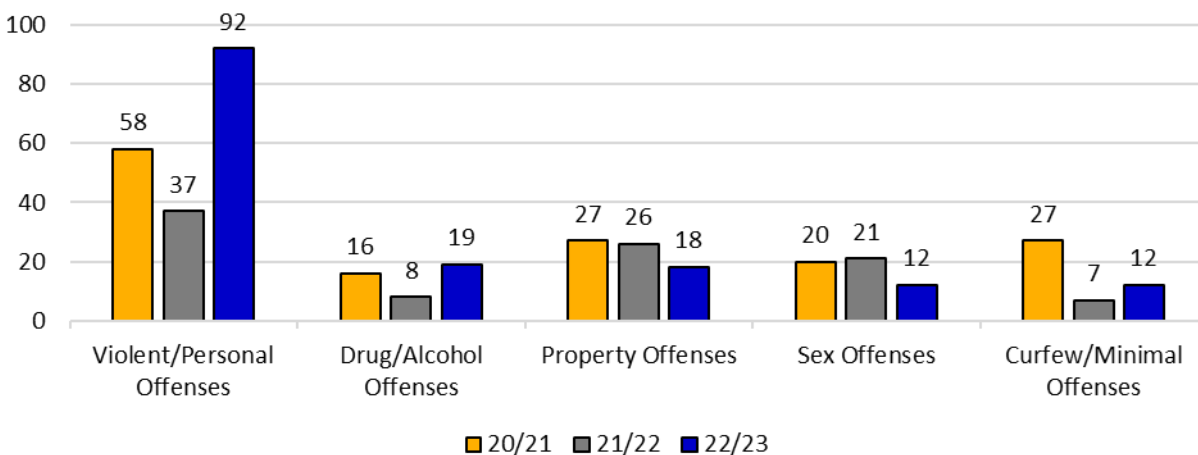
## JUVENILE STATISTICS

In Fiscal Year 22/23, the Juvenile Division of the Lassen County Probation Department received 83 referrals. Of those referrals, there were 161 offenses. 153 of those offenses fit into the following categories: Violent and/or Personal Offenses – 92, Drug/Alcohol Offenses – 19, Property Offenses – 18, Sex Offenses – 12, and Curfew and/or Minimal Offenses –12.

Juvenile Referrals by Category FY 22/23



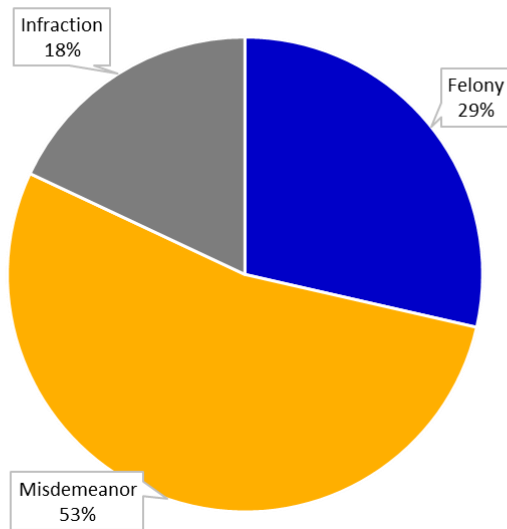
Comparison of Juvenile Referrals by Category  
FY 20/21 - 22/23



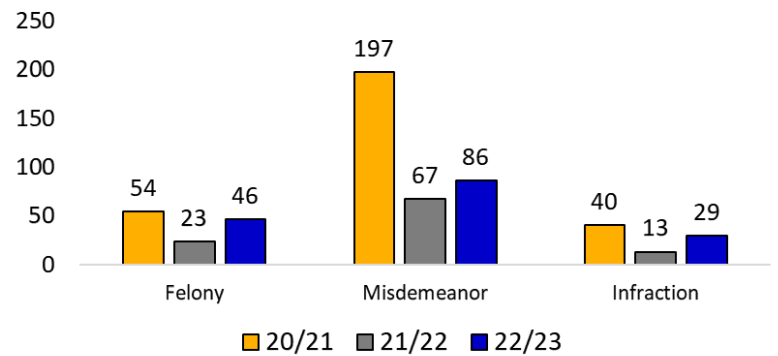
# JUVENILE STATISTICS

Of the 153 offenses on the referrals to the Juvenile Division , there were 46 Felony Offenses, 86 Misdemeanor Offenses and 29 Infractions.

Juvenile Referrals by Offense Level FY 22/23

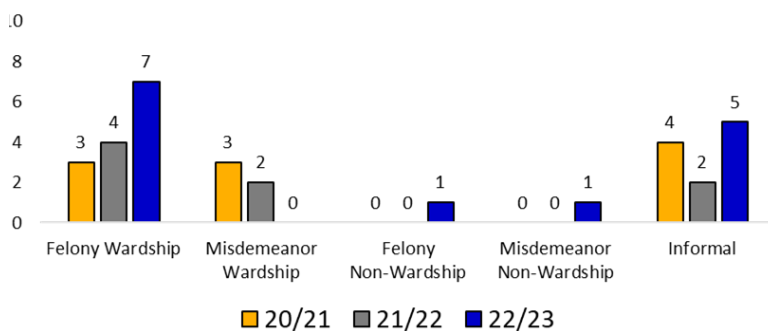


Comparison of Juvenile Referrals by Offense Level FY 20/21 - 22/23

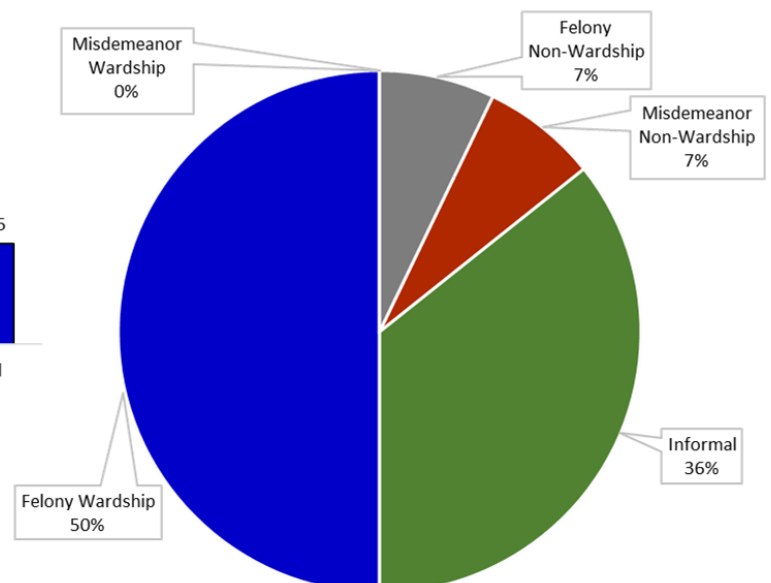


At the end of FY 22/23, there were 14 juveniles on supervision in Lassen County. 7 juveniles on felony wardship, 1 on felony non-wardship, 1 on misdemeanor non-wardship, and 5 on informal supervision. There were no juveniles on misdemeanor wardship.

Comparison of Supervision Type FY 20/21 - 22/23



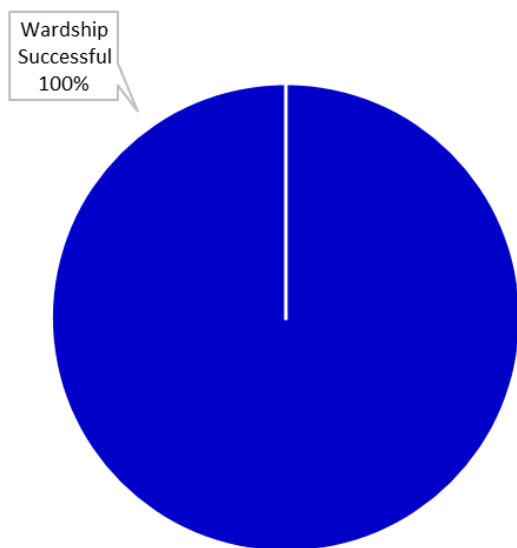
Supervision Type FY 22/23



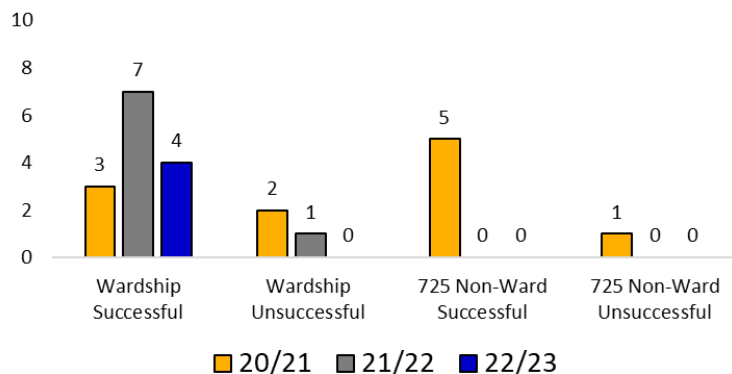
## JUVENILE STATISTICS

In FY 22/23, Lassen County had a total of 4 probation terminations. There were 4 successful wardship terminations.

Termination Type FY 22/23

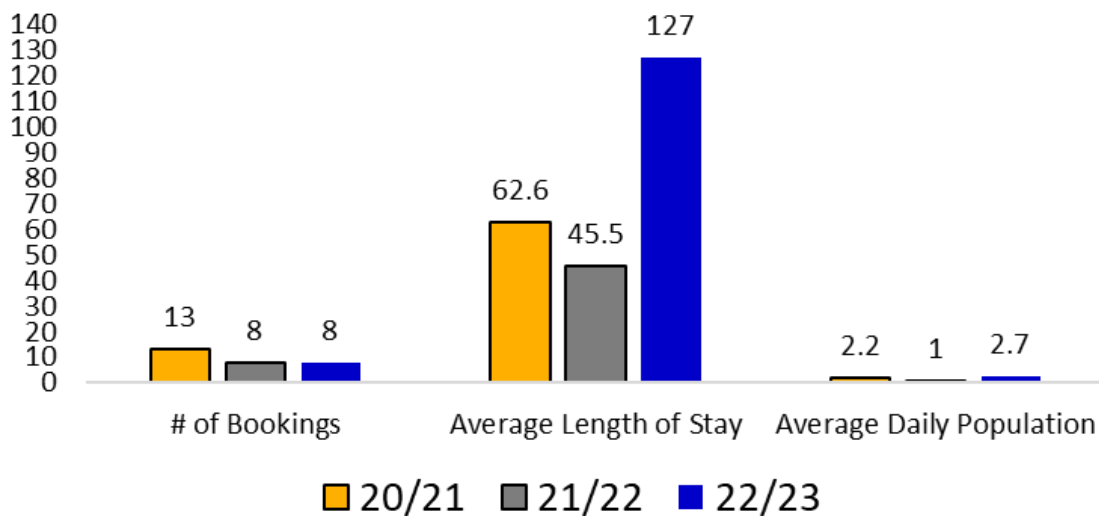


Comparison of Termination Type  
FY 20/21 - 22/23



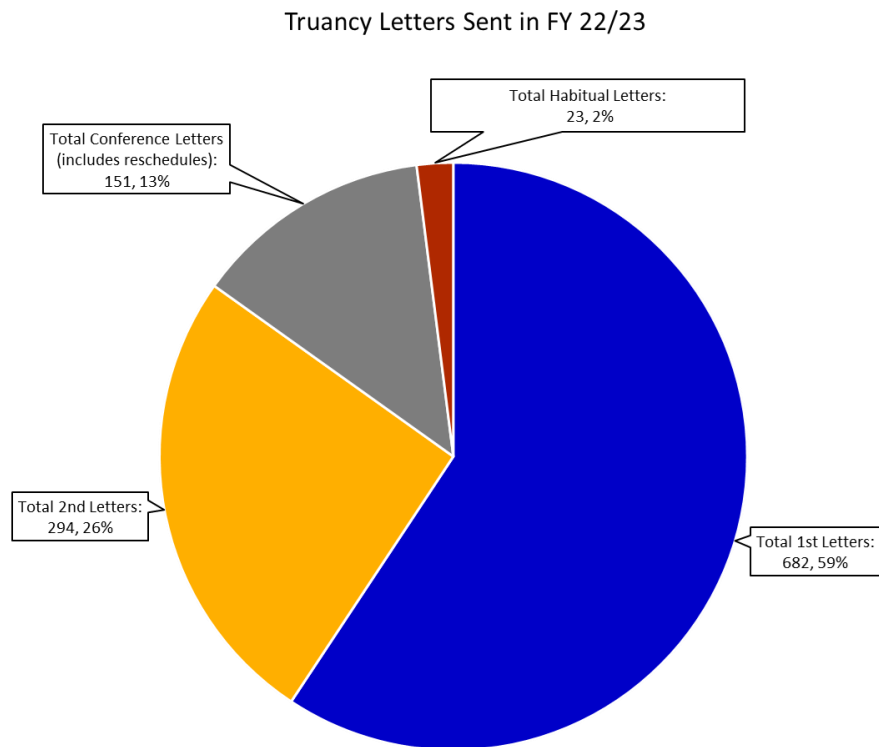
The following graph shows the number of bookings, average length of stay and the average daily population in custody for FY 20/21—FY 22/23.

Bookings, Length of Stay, & Daily Population  
FY 20/21 - 22/23

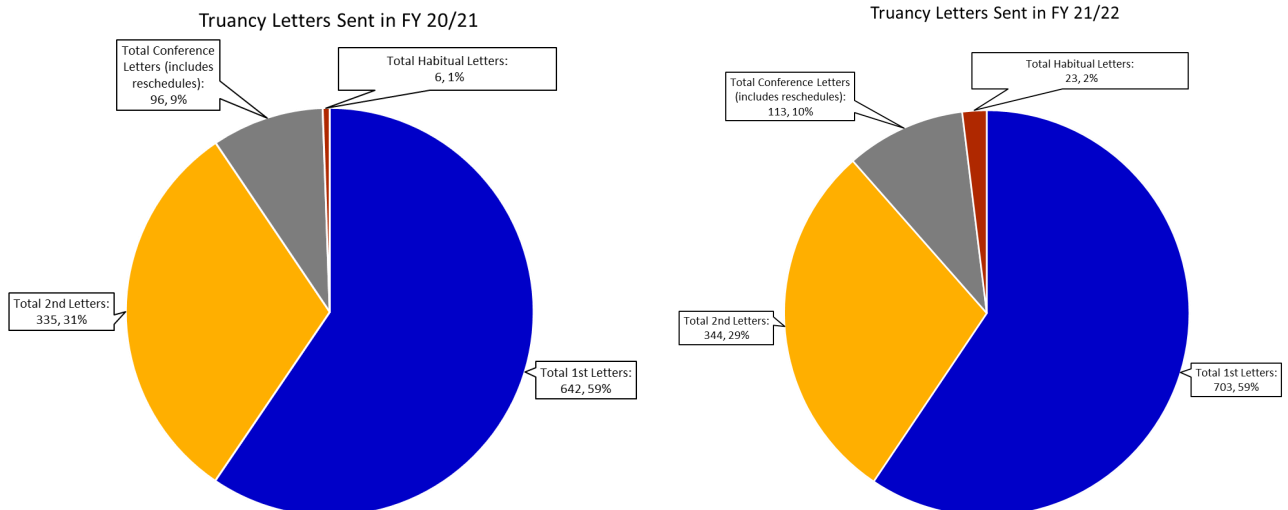


# TRUANCY

In the school year of 2022-2023, there were 12 schools who participated in the Lassen County Probation Department's Truancy Program. The Probation Department and participating schools collaborate to support students and families in removing barriers to success. Together we make active efforts to engage parents and students in improving student attendance, increasing academic success, and strengthening parent participation/communication with the schools. For the school year 2022-2023, there were 682 1<sup>st</sup> Outreach letters, 294 2<sup>nd</sup> Outreach letters, 151 Truancy Conference letters, 23 Habitual letters, and 34 behavior contacts.



The following charts represent the number of letters sent in FY 20/21 and FY 21/22.





# FOSTER YOUTH SERVICES & INDEPENDENT LIVING PROGRAM

## Foster Youth Services

The program continues to expand year by year. Lassen County Foster Youth Services (FYS) provides tutoring services to all Foster Youth in Lassen County. In 2022-2023, we were successfully running two tutoring locations. High school age youth receive tutoring services three-four days a week in a classroom at our local high school. We have contracts in place with two local teachers. K-8<sup>th</sup> youth receive tutoring services three days a week at Tutor House. We have contracts in place with two teachers from Susanville School District, as well as a youth mentor from the community. Tutoring is available to any current or former foster youth enrolled in school. The goal of providing tutoring services is to ensure our foster youth are staying on track, keeping up on assignments, and providing a safe place for the youth to better their education. In the 2022-2023 school year, the program provided tutoring services to 32 youth.



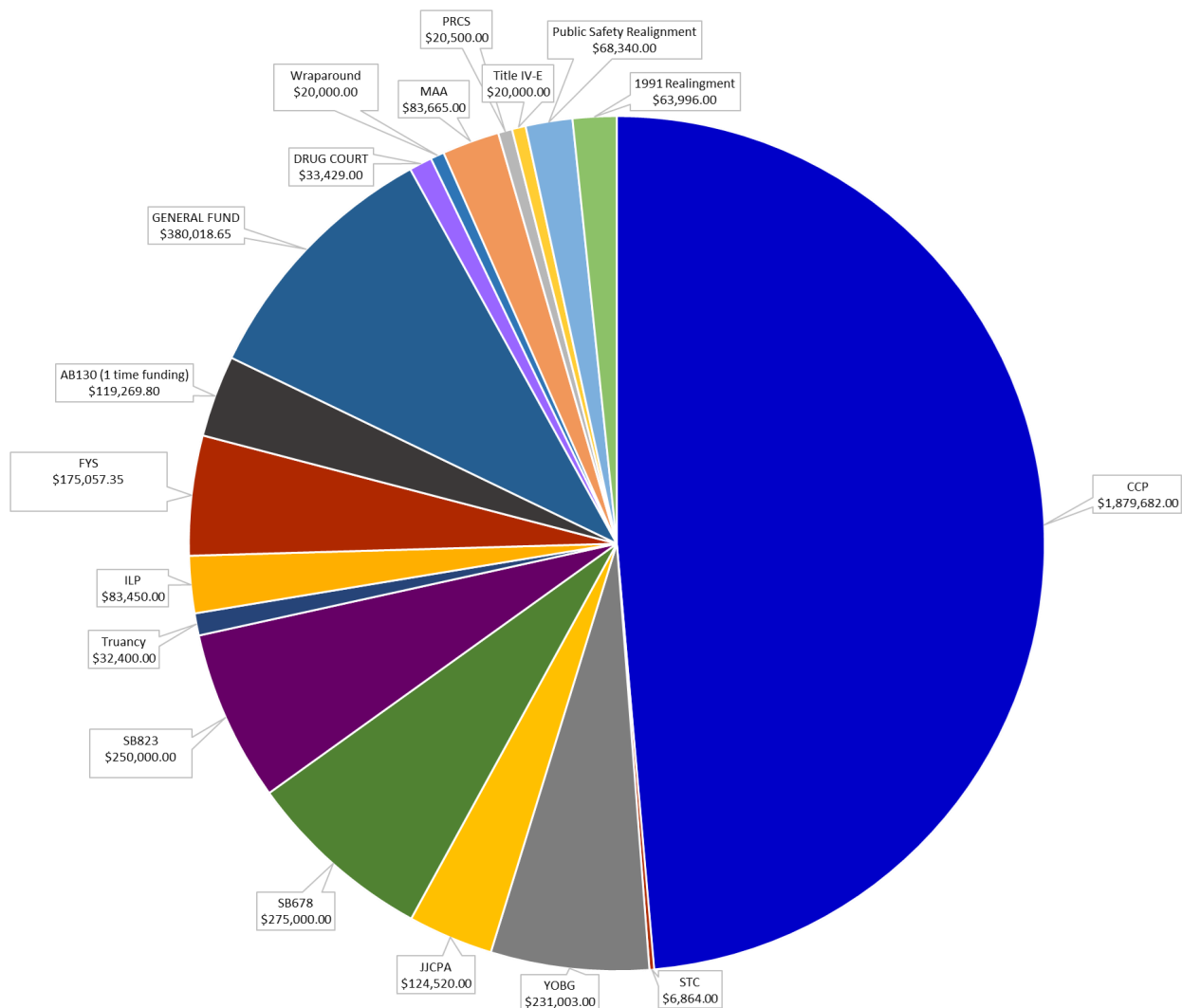
## Independent Living Program

Lassen County Independent Living Program (ILP) provides daily life skills to current and former foster youth aging 15-21. ILP is offered to youth every other Wednesday. The program provides the necessary skills to assist the youth in achieving self-sufficiency prior to leaving the foster care system. With additional funding received, we were able to provide these same life skills to foster youth aged 13-14. In the 2022-2023 school year, 22 Foster Youth received ILP services.

# FISCAL

Fiscal is responsible for the diligent and accurate management of all the department funds and provides support in the areas of: payroll and personnel, fiscal, contracts, procurement, new hire paperwork, coordinating and tracking staff training, information technology and data, research and analysis. The Department's financial goals are met through careful budgeting and grant funding. Fiscal handles the Department Budget, Accounts Payable/Receivables, Grant funding and reporting, etc. The Probation Budget includes Community Corrections Partnership, Corrections Performance Incentive Fund (SB678), Probation Administration and Services, Juvenile Justice Crime Prevention Act, Post Release Community Supervision (PRCS), Standards and Training for Correction (STC), Drug Court, Medi-Cal Administrative Activities (MAA), Youthful Offender Block Grant, Juvenile Justice Realignment Block Grant (SB823), Foster Youth Services, Independent Living Program, Truancy Program, and Title IV-E.

## FY 2022/2023 Budget



## OFFICER OF THE YEAR

Each year the Lassen County Veteran's organizations pay tribute to local Law enforcement at the Veteran's Memorial Hall in Susanville. DPO Kimberly Larivee was recognized as Lassen County Probation Department's Officer of the Year for 2022.

DPO Kimberly Larivee was chosen as the Probation Officer of the Year by staff due to her hard work for both the Juvenile and Adult Divisions, and her ability to always have a positive attitude in the office.





# COMMUNITY EVENTS

Though community events held some restrictions due to the ongoing pandemic, Lassen County Probation found a way to be involved throughout the year. While some events were cancelled completely, others were merely modified to ensure the safety of the volunteers and the public. Members of the probation team volunteer their time to these events. The outreach that we conduct when out with the community is a huge resource to our department.

## Lassen County Fair

The Lassen County Probation Department supports the community during the Lassen County Fair by providing a presence. Officers and Probation Assistants patrol around the fairgrounds to ensure everyone has a SAFE and fun time. Our department also sets up a booth on Kiddies Day at the fair to pass out drinks and toys for the kids!





## Stuff the Bus

Lassen County Probation and Lassen Foster Youth Services staff supported The Susanville Salvation Army with their annual Stuff the Bus event! We were able to support 10 local kids by purchasing all the necessary school supplies.



## Out of Darkness Walk

Out of the Darkness Walk helps to spread awareness surrounding suicide, while funds raised during this event allow the American Foundation for Suicide Prevention (AFSP) to invest in research and create educational programs among other things.





## Safe and Sane

Each year the Historic Uptown Susanville Association puts on a Safe and Sane Halloween where children and families can dress up and visit local business for treats.



## Bell Ringing

Lassen County Probation participated in Bell Ringing for the Salvation Army. The funds raised support community members in times of need throughout the year.





## Walk A Mile

The annual Lassen Family Services Walk A Mile event, at the end of National Crime Victims' Rights Week, raises awareness about sexual assault and child abuse.



## Child Abuse Prevention Week

As part of Child Abuse Prevention Month, Lassen County honors children across the country, and close to home, who were lost to violence. Lassen County Probation planted a garden of pinwheels in a show of support.





## Foster Care Awareness Month

May is National Foster Care Awareness Month, a time dedicated to raising awareness for the children and youth in foster care. Lassen County Probation wears blue to support foster care.



## Denim Day

Denim Day is recognized every year in April, we wear denim to show support and raise awareness for rape and sexual assault.





# Torch Run 2023

For the past 25 years, law enforcement personnel throughout Northern California have conducted a fundraising and public awareness campaign advocating for all those with intellectual disabilities. This campaign has successfully fostered, developed and maintained a relationship, which can only be described as unifying. Referred to as Guardians of the Flame, law enforcement personnel carry the Flame of Hope through more than 30 counties.



## SPONSORSHIPS

The Lassen County Probation Department enjoys sponsoring local programs. Below are a few programs that were sponsored throughout the fiscal year, and some information on each of them.

### **Holiday With A Hero**

Holiday with a Hero is an annual event in Susanville. Local children get to shop, play and interact with our area's first responders. During COVID-19 restrictions, the event was held differently than years before. The helpers shopped from lists provided for the children, then the first responders and law enforcement paraded down the streets of Susanville to deliver the gifts to the children.

### **Out of Darkness**

The Community Walks, held in hundreds of cities across the country, are the core of the Out of the Darkness movement, which began in 2004. These events give people the courage to open up about their own connections to the cause, and a platform to create a culture that's smarter about mental health. Friends, family members, neighbors and coworkers walk side-by-side, supporting each other and in memory of those we've lost.

### **Dancing for a Brand New Me**

Dancing For A Brand New Me is Lassen Family Services' largest fundraiser. The money raised by this event helps LFS pay the mortgage on our emergency shelter for victims of Domestic Violence and Sexual Assault. This is the first year Lassen County Probation sponsored a team. FYS/ILP also sponsored a team for the event held in October 2021.



The department's biggest fundraiser was the "Bucket of Hearts." It was a fundraiser in which individuals or businesses could order a bucket of hearts to be delivered to someone to show their appreciation! It was a great way to spread community positivity as well as raise money to keep sponsoring events.



# TRAININGS FACILITATED IN LASSEN COUNTY

Ohio Risk Assessment System Training/ Ohio Youth Assessment System: A 2 day training to assist officers and support staff in understanding the Assessment tools. The training is facilitated to increase staff knowledge of the principals of effective classification, knowledge of the Assessment tools, teach effective interviewing skills and certify staff on the scoring of the OYAS and ORAS.

DTACT: Facilitated by Jennifer Miller – A four hour refresher training to ensure staff are well versed in the department's use of force policy and current and new legislation on use of force. The training is facilitated to ensure officers have the knowledge and experience to effectively and safely de-escalate a potential combative situation.

Report Writing: Training focused on legal requirements and contents of reports. Completing clear, concise, thorough high quality reports to submit to Courts. Participants focus on two different models for review, rules of courts and code section requirements.

Radio Procedures: This training gives staff the ability to communicate properly and clearly to dispatch with either the handheld radios or vehicle radios when doing transports to either juvenile or adult facilities as well as allowing you to be able to communicate while out in the field.

Fingerprinting Procedures: With this training, staff were taught how to roll finger prints properly on youth that are being booked into juvenile facilities; when you need to roll prints on juveniles, i.e. new charges; how to properly fill out the finger print cards as well how many finger print cards are needed.

CPR: Staff are trained and certified in CPR, how to use an AED, along with basic first aid skills.





## Goals and Vision for the Upcoming Year

- ⇒ Further reduce the juvenile detention population to only those most at risk of reoffending through implementing Trauma Informed Care.
- ⇒ Redesign Juvenile and Adult Probation programs and supervision.
- ⇒ Create more opportunities for community involvement and sponsorship opportunities.
- ⇒ Increase adult and juvenile mentors.
- ⇒ Re-establish a Juvenile Court Work Program and implement a similar model for adult offenders.

Like us on Facebook



<https://www.facebook.com/lassenprobation/>

<https://www.facebook.com/lassenFYS/>



# HAPPY HOLIDAYS



from the **LASSEN COUNTY PROBATION DEPARTMENT**  
**FOSTER YOUTH SERVICES & INDEPENDENT LIVING PROGRAM**  
*Merry Christmas & Happy New Year!*