

# MINUTES

**Lassen County  
Community Corrections Partnership  
Friday June 30, 2023 at 8:30 AM  
2950 Riverside Dr. Honey Lake Conference Room**

**1. CALL TO ORDER** – Jennifer Branning, Chief Probation Officer - *at 8:31 am*

**A.** Roll Call of CCP Executive Committee Members:

*Jennifer Branning, John McGarva, Mike Bollinger, Melyssah Rios, Barbara Longo and Teresa Stalter*

Attending Staff:

*Richard Egan, Linsay Adams, Jennifer Miller and Calli Oxford*

**B.** Approval of Minutes from May 19, 2023 meeting – *Barbara Longo motions to approve the minutes, John McGarva seconds the motion, the motion carried by unanimous vote.*

**C.** Brown Act Open Discussion – *None*

**2. PUBLIC COMMENT/UNAGENDIZED DEPARTMENT REPORTS** - *None*

**3. INFORMATION ITEMS**

**A.** Jail Update – *John McGarva reported a total of 87 in custody at LCADF. 38 sentenced, 21 males sentenced, 17 females sentenced, 49 non-sentenced, 41 male non-sentenced, 7 female non-sentenced, 11 1170h and 1 inmate awaiting transport to prison. John reported Trinity Services Group will be taking over the kitchen in the LCADF. They will also be providing cooking classes to inmates to assist in transition after being released from custody. J. Rule has started the Chess Program. John reported promotions within the Jail.*

**B.** Cal-Aim/Care Court – *Barbara Longo reported the Board approved a \$75,000 grant. Barbara reported she has been working with consultant, Kevin O’Connell. Round 2 was submitted yesterday and they are preparing to submit Round 3. Care Court – Barbara reported we need a working group to start putting the plan together.*

**C.** Data Update – *Linsay Adams reported Probation stats from May 1-31, 2023. A total of 97 on felony active supervision, 25 high, 34 moderate and 38 low. A total of 8 on mandatory supervision, 7 high and 1 low. A total of 26 on PRCS, 21 high and 5 moderates. A total of 10 on Pre-Trial, 4 high, 5 moderate and 1 low. In May, there were 2 arrests on new charges and 4 arrests on VOP warrants. 1 PRCS warrant for failure to report after release. 47 revocation hearings held. 5 field contacts were attempted, 1 was successful and resulted in arrest.*

**D.** Probation/DRC Updates – *Jennifer Miller reported that Probation is receiving a lot of reports from the Courts. Pre-Trial is going really well. Senate Bill regarding 24-hour arraignment did not pass. VIBE is going well; the Program Manager is actively working on filling the classes with clients.*

**E.** Training Needs/Request – *N/A.*

**4. ACTION ITEMS**

- **Request to approve fiscal year 23/24 Budget**

*Jennifer Branning went over the Budget changes/updates. Teresa Stalter motions to approve the 23/24 Budget, Barbara Longo seconds the motion, the motion carried by unanimous vote. 23/24 Budget approved & attached.*

#### **FUTURE AGENDA ITEMS**

- 1. Create Care Court work group with agency representatives. Sarah Bustamante will organize meetings and minutes.*

*-Next meeting July 21, 2023 at 8:30am*

**5. ADJOURN – at 8:43 am**

*Jennifer Branning motions to adjourn the meeting, Teresa Stalter seconds the motion, the motion carried by unanimous vote.*