

1 _____
(NAME)

2 _____
(ADDRESS / P.O. BOX)

3 _____
(CITY, STATE, ZIP CODE)

4 _____
(TELEPHONE NUMBER)

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6
7
8 **SUPERIOR COURTS OF THE STATE OF CALIFORNIA**
9 **IN AND FOR THE COUNTY OF LASSEN**
10

11 **THE PEOPLE OF THE STATE OF**
12 **CALIFORNIA**

13 **vs.**

14
15 _____,
(PRINT NAME OF DEFENDANT)

16
17 **Defendant.**
18 _____

Case Number: _____

**DECLARATION: Completion of
Community Service**

19 I am the Defendant named in this matter. I have completed my _____ hours of
20 community service as ordered by the Court. Attached hereto is my Community Service
21 Verification providing proof to the Court that I have completed the Court ordered
22 community service.

23
24 I Declare under penalty of perjury under the laws of the State of California that the
25 Foregoing is true and correct.

26
27 DATED: _____

(SIGNATURE OF DEFENDANT)

DECLARATION: Completion of Community Service

COMMUNITY SERVICE VERIFICATION

(EFFECTIVE: August 26, 2014)
(Page 2 of 3)

Name: _____ Case Number: _____

Date of Service m/d/yr	Number of Hours	Club/ Organization / Non-Profit Affiliation and Entity Number	Type of Volunteer Work (Activity or Task Performed)	Name of Verifier (Print Name)	Verifier's Signature	Verifying Phone Number

Print out this Verification and use it to record your community service hours. You will need to obtain a signature every time you volunteer. Make a copy of this Verification for your records and file the original signed version attached to a Declaration of Completion of Community Service with the Lassen County Superior Court on or before the date stated on the first page. The Declaration with the attached Verification must be physically turned in. Faxed Declaration with attached Verification will not be accepted. Late filings will not be accepted. No Exceptions. Keep the Community Service Verification in a safe place as this is the only verification you have to show proof to the Court you have complied with the Court Ordered Community Service. You are required to return to Court on the date and time stated on the first page pertaining to the completion of your court ordered community service.

COMMUNITY SERVICE VERIFICATION

(EFFECTIVE: August 26, 2014)

(Page 3 of 3)

Record all of your community service hours on page 1 and 2 of the Community Service Verification document. Have a supervisor at your service site complete and sign the verification each day you perform community service and return the Community Service Verification document attached to a Declaration of Completion to the Lassen County Superior Court on or before the date and time stated on page 1 of the Community Service Verification document. You are required to return to Court on the date and time stated on the first page pertaining to the completion of your court ordered community service. No exceptions.

Warning:

Failure to complete the community service as ordered, file the Community Service Verification document attached to a Declaration of Completion with the Lassen County Superior Court on or before the date and time stated on page 1 of the Community Service Verification, or appear in Court on the date and time stated on page 1 of the Community Service Verification is a separate offense and may be punishable as contempt of Court which may result in a further fine, imprisonment, additional community service, revocation of any probationary term or may result in an order revoking any stay of execution of any sentence previously ordered.

COMMUNITY SERVICE

You are responsible for locating the Organization(s) you will be performing your community service with and completing the community service within the designated time. Your community service will need to be performed at a registered nonprofit organization or through a government agency. It is your responsibility to track the days and hours you work and file a Declaration of Completion of Community Service with an attached Community Service Verification with the Court on or before the date ordered.

A registered nonprofit is one that has a federal tax i.d. number. If you aren't sure if an organization is a registered nonprofit, ask if they have a federal tax id number, or look up the organization on Guidestar.org, a database of all registered nonprofit organizations in the USA.

You may also be permitted to do your community service with a for-profit company if that company provides services to the community and involves volunteers, such as a for-profit hospital, a for-profit hospice or a for-profit retirement community (but not a restaurant, a motorcycle shop, a computer store, a pet store, etc.). You must obtain Court approval first if you wish to perform your community service as a volunteer with a for-profit company and provide proof the for-profit company will accept your service.

Below are organizations that have indicated an interest with assisting individuals obtaining their community services hours. You are not required to use any of these organizations for your community service hours and may choose to do your community service hours with any registered nonprofit organization or government agency of your choice.

ORGANIZATION	CONTACT PERSON	PHONE NUMBER	EMAIL
City of Susanville	Krystle Hollandsworth	(530) 252-5100	admin@cityofsusanville.org
Lassen County Fair	Jim Wolcott	(530) 251-8900	jwolcott@co.lassen.ca.us
Lassen County Public Works	Larry Millar	(530) 251-2674	lmillar@co.lassen.ca.us
Lassen Land & Trails Trust	Amy Holmen	(530) 257-3252	land@lassenlandandtrailstrust.org
Lassen Rural Bus	Ron Leal	(530) 252-7433	MaintLassen@Frontier.com
Lassen Senior Services	Penny Artz	(530) 257-2113	lasseniorservices.org
Susan River Fire Protection	Jim Uruburu	(530) 251-7052	chief200.srfd@gmail.com
Veterans Service Office	Todd Conner	(530) 251-8192	tconner@co.lassen.ca.us